

it's never *just*

What happens when you disclose Sexual Misconduct and Violence (SMV) to the University.

A disclosure of SMV is made.

A **disclosure** is when a student or employee chooses to tell the University about their experience.

Student Support staff in your **College** or **Department** are trained to receive disclosures. They will explain your reporting options and signpost you to appropriate support.

A **Disclosure Recording Form** is completed by the staff member and shared with a specialist SMV Case Manager. You can request that this is submitted anonymously, if you prefer.

Explore Reporting and Support Options.

A specialist SMV Case Manager can help you explore your options.

No action is usually taken unless you decide you wish to make a report, apart from when safeguarding concerns dictate otherwise.

You can also make a report to the University, even if you've not previously disclosed to a member of staff (see below).

Report to the **Police**.

A **report** is where you share information for the purpose of starting the University investigation process.

Report to the **University**.

Make no report and seek **support only**.

Call **999** in an emergency.

Call **101** in a non-emergency.

In such cases, no action is usually taken against the Responding Party by the University. Support continues to be available, regardless of your decision on reporting.

If you choose to make a report to the University and the Police, we will not usually conduct an internal investigation while criminal investigations or judicial proceedings are ongoing.

We will consider appropriate precautionary measures and support will continue to be available throughout the process. If no further action is taken by the Police or the Crown Prosecution Service, we may still conduct an investigation if you wish.

You can complete an **SMV Reporting Form**, found on our webpages and submit it to student.cases@durham.ac.uk or you can submit a report via reportandsupport.durham.ac.uk.

You will meet with a specialist SMV Case Manager who will help you to fully understand your options and the process that will be followed if you wish to progress with your report.

See our **University Investigation Process** for next steps.

Support

Whether or not you choose to report an incident of SMV, you can access a variety of **support options** at every stage.

